



# Volunteer Coaching Application

## SOUTH KITSAP SCHOOL DISTRICT - ATHLETIC DEPARTMENT

425 Mitchell Ave / Port Orchard WA 98366-4114  
(360) 874-5731 / FAX (360) 874-5892

Sport

School

Persons desiring to participate as a volunteer coach must complete this application for each sport for which they wish to volunteer. The form must be completed whether or not the person is a current South Kitsap School District employee. All information on this application form must be fully completed or processing will be rejected.

Name

Home Phone

Address

Cell Phone

City

State

Work Phone

ZIP Code

Birth Date

Email Address

### EXPERIENCE/QUALIFICATIONS

Indicate total years of participation in this sport:

Indicate years of participation in this sport during:

List years coaching experience in this sport:

High School

College

Other

Number of Years	Level (Jr High/Sr High/College)	Location/Employer
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### MINIMUM REQUIREMENTS FOR VOLUNTEER COACHES

Persons applying for volunteer coaching positions must meet District requirements, including a valid background check. Current District employees have received prior clearance. If the applicant is not a current District employee, a background check is **required**. This requirement extends to those in student teaching positions. Please refer to the specific procedures listed on the back of this application.

Please check appropriate category:

- ☐ Current employee in South Kitsap School District ☐ \*South Kitsap School District parent or community member  
☐ \*Current student teacher in South Kitsap School District ☐ \*I am over the age of 19. (In compliance with WIAA)  
☐ \*Current student teacher in  School District

**\*Each person in this category must complete a disclosure and be processed for fingerprinting.**

### RECOMMENDATION FOR APPROVAL (To be completed by building administration)

The person listed above meets the requirements for volunteer coaching. If the person is not a current certificated, classified, or substitute employee of the South Kitsap School District, the following items must be on file in the Athletic Department.

☐ Complete Volunteer Coaching Application (page 1 & 2)

☐ Proof of OSPI Fingerprinting

**Valid CPR & First Aid Card Must Be Attached\***

CPR  
Expiration Date

First Aid  
Expiration Date

**\*Volunteer Coaches (Assistants) are not allowed to coach until a valid CPR/FA card is on file, or they are enrolled in a course (need proof).**

There is a definite need for an assistant in this sport and I verify this person is appropriately qualified.

**HEAD COACH'S SIGNATURE**

**BUILDING ATHLETIC COORDINATOR'S SIGNATURE**

\*\*\*\*Return to the Athletic Department at the High School when complete.\*\*\*\*



**Volunteer Coaching Application**  
**SOUTH KITSAP SCHOOL DISTRICT - ATHLETIC DEPARTMENT**  
**Disclosure Form**

**The following persons shall be disqualified from volunteering in South Kitsap School District:**

1. Anyone who makes a false statement on the volunteer application or fails to disclose criminal convictions.
2. Anyone convicted of a misdemeanor or gross misdemeanor committed within the previous five years. This disqualification does not apply to simple misdemeanor traffic offenses unless the offense was drug or alcohol related.
3. Anyone convicted of a felony committed within the previous seven years.
4. Anyone convicted of more than one criminal offense, regardless of when each crime was committed. This disqualification does not apply where a person was convicted of more than one count arising from the same conduct committed at the same time.
5. Anyone convicted of any "crime against children or other persons" as defined in RCW 43.48.830(5).
6. Anyone convicted of a crime which would disqualify the person from employment by the District under RCW 28A.400.320 as now existing or hereafter amended, regardless of when the crime was committed.
7. Anyone convicted of committing or attempting to commit any crime of violence or of a sexual nature against a minor not listed above, regardless of whether the crime of conviction was a misdemeanor, gross misdemeanor, or felony, and regardless of when the crime was committed.

**Please answer the following questions completely and sign the declaration.**

1. **Have your EVER (at any time) been convicted of any crime?**

☐ YES

☐ NO

If "YES", please identify the offense(s), provide the date(s) of the conviction(s), the name of the court (i.e., Kitsap County Superior Court), and the sentence imposed:

2. **Have you ever had findings made against you for domestic violence, abuse, sexual abuse, neglect, exploitation, or financial exploitation of a child in any legal proceeding? These proceedings include judicial or administrative proceedings as well as findings by Department of Social and Health Services (DSHS) or the Department of Health that you have not challenged or appealed.**

☐ YES

☐ NO

If "YES", please identify the specific finding(s), which agency or court made the finding(s), the date(s) of the finding(s), and the penalty imposed:

3. **Do you currently have any outstanding criminal charges or warrants for your arrest pending against you? Are you presently under investigation for possible criminal charges?**

☐ YES

☐ NO

If "YES", please provide pertinent details to enable the South Kitsap School District to evaluate, including the charge(s), date(s), jurisdiction(s), and status:

I hereby authorize and consent to South Kitsap School District, its agents and employees, to inquire into and undertake whatever background check of me that South Kitsap School District, in its sole discretion, deems appropriate to determine my fitness as a volunteer.

I understand the inquiry may include computer database searches, interviews with people acquainted with me, employers, or references. I understand the information will be kept confidential to the extent permitted by law, but that South Kitsap School District as a public entity, is subject to the State Public Disclosure Act, RCW 42.17.250 et seq and the exemptions provided thereunder, as amended.

I release and hold harmless the South Kitsap School District; its agents and employees, and all references or other sources of information from any and all liability in obtaining or providing such information about me.

I agree that if South Kitsap School District determines, in its sole discretion, that I have provided false or incomplete information in response to the above questions, or the District decides, with or without cause, not to retain me as a volunteer for whatever reason, South Kitsap School District may, without notice or other process, reject my application to serve as a volunteer.

Volunteer's Signature

Date