Eligibility Center

## How to add your Sports information to your eligibilitycenter.org account

Before you begin, review your sports participation history. It is best to provide detailed information about your sports participation so that our sport-specific evaluators can make accurate and efficient decisions.

## After creating your account and completing the Schools section, navigate to the Sports section.

- 1. Begin by selecting the sport you wish to play in college. If you plan to participate in more than one sport, you will tell us about your participation in each sport separately. Check to see if your sport is an NCAA sport.
- 2. Answer the participation questions related to your sport outside of traditional high school competition.
- 3. If you have any <u>monetary awards</u>, events, <u>expenses</u>, contacts, or additional services to report, enter them in the Sports section with the correct information.
- 4. Complete all questions before moving on to another sport or moving on to the next section.
- 5. If you want to play more than one sport, use the "Add a Sport" feature in the left Toolbar to return to the Sports page and add additional sports.
- 6. Complete all questions for additional sports.
- 7. If your sport is not listed in the drop-down menu, return to your Dashboard to check if you already added the sport. You can deactivate sports from your Dashboard if needed.
- 8. Please note: Sports participation questions are only available in Certification Accounts.